

Access Hosting - Privacy and Security Policy

Access Hosting takes your privacy very seriously. Please read the following to learn more about our privacy policy.

What This Privacy Policy Is About

- This policy will tell you how Access Hosting handles personal information that we collect and receive, including information related to your usage, both past and present, of our products and services. Personal information can be defined as information about you including your name, company name, address, email address, and/or phone number, and that is not otherwise publicly available.
- This policy does not apply to the practices of companies that Access Hosting does not own or manage, or to individuals that Access Hosting does not employ, instruct, or manage.

Information Collection and Use

- Access Hosting collects information when you use our products or services, and when you browse/visit Access Hosting pages.
- Upon registering, we ask for your name and email address. Once you have done this and sign in to our services, you are no longer anonymous to Access Hosting.
- Access Hosting automatically receives and records information in our servers and on our server logs from your browser, including your IP address. This information is not shared with any 3rd parties and is used only for internal purposes.

Information Sharing and Disclosure

- Access Hosting does not rent, sell, auction-off, or share any personal information about you with other people or nonaffiliated companies or entities, with the following exceptions:
 - We have written permission to do so, or receive "electronic permission" via email or instant messaging, to do so.
 - Occasionally, Access Hosting will seek testimonials from satisfied customers to serve as advertising for our services. This information will only be gathered with permission to do so, or when volunteered, or when Access Hosting receives "electronic permission", via email or instant-messaging, to do so.
 - We will respond to subpoenas, court orders, or legal process, or to establish or exercise our legal rights or defend against legal claims if required by law or license agreement to do so.
 - We find it is necessary to share information in order to investigate, prevent, or take action regarding illegal activities, suspected fraud, situations involving potential threats to the physical safety of any person, violations of Access Hosting terms of use, or as otherwise required by law.
 - We transfer information about you if Access Hosting is acquired by or merged with another company. In this event, Access Hosting will notify you before any information about you is transferred and becomes subject to a different privacy policy.

Cookies

- Access Hosting may set cookies on your computer.
- Other companies do not have access to Access Hosting cookies.

Your Ability to Edit and Delete Your Account Information and Preferences

- You can edit your Access Hosting Account Information at any time by sending an email to support@smithbridge.com
- We reserve the right to send you certain communications relating to the Access Hosting service, such as service announcements. Administrative messages are considered part of your Access Hosting account, without offering you the opportunity to opt-out of receiving them.
- You can cancel your Access Hosting account by sending an email to support@smithbridge.com
- Some information may remain on file for deleted accounts for 30 days or more for accounting and other legal/licensing record-keeping.

Confidentiality and Security

- We limit access to your personal information to employees who need to come into contact with that information to provide products or services to you or in order to do their jobs.
- We have physical, electronic, and procedural safeguards that comply with federal regulations to protect personal information about you.
- Your SmithBridge account information is password-protected.
- In certain areas Access Hosting uses industry-standard SSL-encryption to protect data transmissions.
- Access Hosting is not responsible for security issues related to users choosing "easy" passwords (i.e. "password") or users who fail to safeguard their password.
- Access Hosting is not responsible for viruses and other "Trojan horse" programs running on customers' PC that capture keystrokes or electronically detect users' passwords.